

**MILITARY POLICE TRAINING ELIGIBILITY REQUIREMENTS
IMPORTANT! PLEASE READ!**

*Under TCOLE Rule 219.2 "Reciprocity for Out-of-State Peace Officers, Federal Criminal Investigators and **Military Police,**" certain persons may be eligible for licensure based on previous training.*

This document is a preliminary application to determine if you have the proper training and service under your branch of the military under TCOLE Rule 219.2. If you are eligible, further instructions will be sent. It is highly recommended that you do not make any career or life decisions before completing the entire application process.

Incomplete forms or documentation will be returned.

Questions about this form or your qualifications please call (512) 936-7700.

Before submitting this preliminary application it is important that you review TCOLE Rule 217.1- "Minimum Standards for Initial Licensure" on our website at www.tcole.texas.gov. All applicants must meet all requirements, regardless of past service.

Veterans with qualifying Military Police training must:

Have a military occupation specialty (MOS) or air force career (AFSC) classification

Have served in the United States Army, United States Marine Corps, United States Air Force or United States Navy; **(United States Coast Guard and DOD Police do not meet occupation requirements).**

Have successfully completed basic military police course for the branch of military served;

U.S. Army	after 9.1.2003
U.S. Marine Corps	after 9.1.2003
U.S. Air Force	after 9.1.2005
U.S. Navy	after 9.1.2005

Individuals serving in the armed forces who completed a basic military police course prior to the above dates but have had an approved MOS/AFSC (below), may be considered.

U.S. Army	95B or 31 B
U.S. Marine Corps	5811
U.S. Air Force	3PO51, 3PO71 or 3PO91
U.S. Navy	Master at Arms or award of NEC 9545

Have active duty service for a minimum of 2 continuous years. Service time applied to this section must have been obtained following completion of an approved basic military police course. **(Reserve or National Guard duty status will not meet active duty requirements).**

Note: If currently on active duty, applicant must forward any DD 214s from prior service, and letter from applicants commanding officer stating the applicant holds the MOS/AFS for military police, has at least 24 months active duty service, and they have not received any disciplinary action resulting in suspension, reduction in rank, or formal reprimands and would currently be eligible for an general/honorable discharge. Reserve duty status will not meet active duty requirement.

Required Documents to Accompany the Application:

1. A certified or notarized copy of the military police basic training certificate
2. A certified or notarized copy of Master at Arms Nonresident Training Course (NAVEDTRA 14137, U.S. Navy) or documentation indicating award of NEC 9545
3. A certified or notarized copy of your valid state-issued driver's license
4. A copy of ALL military discharge(s) (DD 214); or a notarized letter from your commanding officer meeting the requirements noted above.
5. TCOLE PID Assignment (C-1).
6. A copy of your receipt showing fingerprint form submitted to FAST with a TCN listed.

PLEASE READ THE FOLLOWING CAREFULLY

SERVICE TIME AND COURSE REQUIREMENTS: Do not start any of the training listed below prior to your application being approved by TCOLE. Training completed prior to approval will not be credited. Allow 2-4 weeks from the date this application is received by the Commission for approval/denial of eligibility.

Years of full-time service	Courses required
If you meet one of the following Less than 10 years of full-time service AND Less than 10 years from last full-time appointment OR More than 10 years of full-time service AND More than 10 years from last full-time appointment OR More than 10 years of full-time service AND Less than 10 years from last full-time appointment	#1018 – Texas Supplemental Peace Officer Course #1850 – CIT #4065 – Canine Encounters #7887 – Interacting with drivers deaf or hard of hearing #3270 – Human Trafficking #1849 – De-escalation Techniques #30418 – Civilian Interaction Training #3311 – ALERRT Level 1

Note- If you have less than 10 years of active-duty service AND more than 10 years from last service END date, you must attend an in-person Basic Peace Officer academy in Texas.

If your application is approved, you will receive a confirmation email and you can begin to complete the above courses.

Once approved, you will have 180 days to complete all coursework. If the time expires, you will be required to begin the application process again, including the FAST process.

Individuals will receive an endorsement to attempt the state exam once the above training has been completed and the exam application has been processed. You will be given 3 attempts and 180 days to pass the state exam, if for any reason, the attempts or time expire, you will be required to complete a Basic Peace Officer Course currently at 736 hours. Please refer to Rule §219.1(e).



FINGER PRINT INSTRUCTION FORM
TEXAS COMMISSION ON LAW ENFORCEMENT
(TCOLE/Service Code 11G4J8)

1. Schedule an appointment to be electronically fingerprinted by MorphoTrust USA at one of their IdentoGo enrollment centers.
 - Internet based scheduling is the quickest and most convenient way to obtain a fingerprint appointment.
 - a. **You may begin the process now by simply clicking on this link:** <https://identogo.com>
 - b. Click – Texas
 - c. On-line scheduling
 - d. Service Code: **11G4J8**
 - e. Schedule your appointment accordingly.
 - f. Academy Number: **LE-453007**
 - If you prefer to schedule over the telephone, you must:
 - a. Have your Service Code ready (**11G4J8**), then call **888.467.2080**;
 - b. MorphoTrust will prompt you for the Service Code (**11G4J8**);
 - c. Schedule your appointment accordingly.
2. Arrive at your scheduled appointment with your photo identification and fee (\$9.95).
 - If you plan on bringing a form of identification other than a valid (unexpired) TX Driver License, please refer to the Department of Public Safety's acceptable document types here: <http://www.l1enrollment.com/state/forms/tx/55fc619a7f7aa.doc>
 - MorphoTrust accepts Visa/MasterCard/Discover/American Express, business checks, money orders and coupon codes (employer accounts) at the time of service.
 - Please note that personal checks and cash are **not accepted**.
3. Your fingerprints will be submitted electronically to DPS and the FBI. You will not receive a printed fingerprint card.
4. At the conclusion of your appointment, the MorphoTrust enrollment agent will provide you with an IdentoGo receipt stating that you were fingerprinted.
 - Do not throw away the receipt;
 - You may check status on your submission by clicking on this link: <https://uenroll.identogo.com/workflows/11G4J8> and then;
 - Click "**Check Status**"

Fingerprints provided for this application shall be used to check criminal history records of the Texas Department of Public Safety and the Federal Bureau of Investigation, in accordance with applicable statutes.

Mail this form with all required documents to:

Texas Commission on Law Enforcement (TCOLE)
6330 E. Highway 290, STE 200
Austin, Texas 78723-1035
www.tcole.texas.gov

Military Police Training Eligibility Form

This form is to establish eligibility under reciprocity. If approved, you will be emailed an application allowing you to apply to take the peace officer licensing exam. Questions, please call (512) 936-7700.

Incomplete forms or documentation will be returned. Please allow 2 weeks for processing.

Please type or print all information.

Date of Application: _____
Last Name: _____ First Name: _____ M.I.: _____ Suffix: _____
Driver's License Number: _____ State: _____
Date of Birth: _____ High School Diploma GED
Address _____ City: _____ State: _____
Zip Code: _____ Phone Number: _____ E-mail: _____

(5112) Military Police (Documents must bear original certification seals or stamps). Detailed documentation requirements are listed in the eligibility form instructions.

1. A certified or notarized copy of the basic training certificate for a military police officer;
2. A certified or notarized copy of the NAVEDTRA 14137 certificate (U.S. Navy) or documentation indicating award of NEC 9545;
3. A certified or notarized copy of your valid state-issued driver's license;
4. A copy of your military discharge(s) (DD 214) (if applicable);
5. If active duty, a notarized letter from the commanding officer;
6. TCOLE PID Assignment (C-1);

On signing this document I understand that I will have to meet the requirements of Commission rule §217.1 for licensure. I have not been convicted of or placed on deferred adjudication for any Class B Misdemeanor or above, nor do I currently have pending criminal charges against me. I am fully aware that this application is a government document and, under penalties of perjury, I declare the foregoing information to be true and correct.

_____ Signature of Applicant	____/____/____ Date
Sworn to and subscribed before me, this the _____ day of _____, _____	
Notary public in and for, State of _____ My commission expires ____/____/____	_____ Printed Name of Notary
Notary Seal or Stamp	_____ Signature of Notary

TEXAS COMMISSION ON LAW ENFORCEMENT

6330 E Highway 290, STE 200
Austin, Texas 78723 - 1035
Phone: (512) 936-7700
<http://www.tcole.texas.gov>

PID ASSIGNMENT (C-1)
Completion of all fields required

INDIVIDUAL INFORMATION

1. Social Security Number	2. First Name	3. M.I.	4. Last Name	5. Suffix (Jr., etc.)
6. Race / Ethnicity <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Multicultural <input type="checkbox"/> White		7. Date of Birth	8. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	9. Driver's License State: Num.:
10. Home Mailing Address	11. City		12. State	13. Zip Code
14. Height	15. Weight	16. Hair Color	17. Eye Color	
18. U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	19. Phone Number (include area code)		20. E-mail	

This form is to be submitted only for the express purpose of having a personal identification number (PID) assigned by TCOLE to the above named individual therein creating a TCOLE record and allowing training to be reported for that individual.

Agency administrator or training coordinator check appropriate box for their student or employee.

- Applying for entry into a basic licensing course.
 - Applicant has read and received a copy of §217.1 Minimum Standards for Initial Licensure.

Signature of Applicant Date

- Future appointment as a Telecommunicator, Temporary or Licensed
- Future appointment as a County or Contract Jailer, Temporary or Licensed
- Future Appointment as a Probation Officer, Juvenile or Adult
- Ability to track training hours

TCOLE agency / training provider number _____ and Name _____

Agency Administrator or Training Coordinator (Type or Print) Signature Date

Individuals not associated with a training provider or agency check below.

- Applying for instructors certificate
- Applying for Retired Federal Firearms ID
- Applying for consideration of prior out-of-state, federal, military, or TDCJ training

Signature of Applicant Date